

**SUMMARY OF THE MEETING OF THE LOCAL GOVERNING BODY
COLEHILL FIRST SCHOOL
On 13th November 2018,
6.00pm at the school**

MATTERS ARISING FROM PREVIOUS MEETING

MINUTE	ACTION	BY	UPDATE	STATUS
F. (D (M))	CM to share E-safety presentation with AT	CM	CM now arranging e-safety visit to JP Morgan for year 4	Completed
F. (H)	KR to discuss benchmarking member visits at the next chairs' meeting	KR	Chair's meeting cancelled and not yet rescheduled	Ongoing
F. (K)	AT to advise ACM's regarding the challenge partner visit and data meeting	AT	Visit taking place 26/11/18. ISDR due shortly.	Completed
G.	Clerk to amend documents where appropriate and recirculate to members	LP	Documents amended and recirculated.	Completed
G.	ACM's to read KCSIE document; Clerk to produce confirmation sheet for next meeting	ALL/ LP	All members signed to confirm document read and understood	Completed

ACTION SUMMARY

MINUTE	ACTION	BY	DATE
D/E (F (H)	KR to discuss benchmarking member visits at the next chairs' meeting	KR	Next Chairs' Meeting
G.	Clerk to add CP visit to next agenda	LP	Next Meeting
I.	Clerk to add ISDR to next agenda	LP	Next Meeting
J.	JG to produce visit report AT to produce doodle poll for LW dates Members to complete skills audit before the end of term	JG AT ALL	ASAP Spring Term 21/12/18
K.	Clerk to amend EMP Clerk to add Collective Worship and Geography policies to next agenda Clerk to amend Safeguarding policy, members to read Clerk to circulate Visits policy, members to feedback	LP LP LP/ALL LP/ALL	ASAP Next Meeting ASAP Feedback by 26/11/18
N.	Clerk to contact parish clerk and church regarding member vacancy Head to circulate the ISDR	LP AT	ASAP When available

DECISIONS

MINUTE	DECISION
	NONE

REFERRALS

MINUTE	REFERRAL	BY	TO
M.	Staff would like to pass on their appreciation for John Dickson's active involvement in the recent Trust conference	CFS Staff	John Dickson

RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS
	NONE			

GOVERNOR DETAILS AND ATTENDENCE FOR CURRENT YEAR

NAME	DOA	TERM		25/09/18	13/11/18		05/03/19		11/06/19
Katie Ramsden	01/09/18	1 year		YES	YES				
Chris Minns	10/12/15	4 years		YES	YES				
Juliet Gould	01/09/18	1 year		YES	YES				
Leela Senior	26/09/17	4 year		YES	YES				
Louise Twaits	01/09/18	1 year		YES	YES				
Andrew Turrall (Head)	N/A	N/A		YES	YES				
Helen Self	01/07/15	4 years		YES	YES				
Debbie Bowring	30/03/17	4 years		YES	YES				