

Security Policy

Colehill First School is a Rights Respecting School. As such it is committed to upholding children's rights and promoting their responsibilities under the UN Convention for the Rights of the Child (UNCRC). The contents of this policy are fully in keeping with this commitment.

In order to ensure the safety of our pupils and staff the following procedures should be adhered to:-

1. There should always be a member of the school staff in the office when the school is in session. This will normally be a member of the office staff.
2. All visitors to school should sign the visitor's book and wear badges.
3. Visitors, who are new to school, will be escorted to their destination by a member of the office staff.
4. All staff will be encouraged to challenge unknown visitors not wearing a visitor's badge.
5. All visiting Governors will be issued with an identifying badge.
6. The responsibility for locking and unlocking the premises is delegated to the Janitor.
7. The main entrance and car park gates will be open from 7.30am -6.00pm Monday - Friday.
8. The children's entrance gate will be unlocked between 8.45-9.00am and 3.00-3.30pm.
9. The only entrance to the buildings during the school day will be through the main entrance by the school office.
10. The perimeter fence is checked regularly by Dorset Works as part of their grounds contract.

This policy has been reviewed in line with the 9 principles set out in the Single Equality Policy and an initial screening Equality Impact Assessment has been carried out.

Signed:

Position: Chair of Local Governing Body

Date of review: 6th June 2017

Date of next review: Summer Term 2020