



SUMMARY OF THE MEETING OF THE LOCAL GOVERNING BODY COLEHILL FIRST SCHOOL On 26th September 2017, 6.00pm at the school

MATTERS ARISING FROM PREVIOUS MEETING

MINUTE	ACTION	вч	UPDATE	STATUS
С	KR to thank RE for her service	KR	Done, and PO thanked also	Completed
D (I)	Clerk to share SEF with governors	LP	On shared space	Completed
E	AT to load Education Improvement Strategy on to the shared space; all governors to read	AT/ ALL	On shared space, all read	Completed
К	All governors to arrange a meeting with their specialist subject leader and write a meeting report	ALL	No meetings arranged, but this is to be actioned before November meeting	Ongoing
L	SR/Clerk to invite governors to the Science events CM & PO to produce visit reports	SR/ LP CM/ PO	Invited and DT to produce joint visit report CM reports received; PO resigned, so reports will not be produced	Ongoing (DT) Completed
М	New governor to be appointed to the vacant Parent governor post	LP	Unanimously at 26/9 meeting	Completed
N	SR to update ICT policy; Clerk to add to next agenda	SR/ LP	On agenda and approved by governors	Completed





ACTION SUMMARY

MINUTE	ACTION	вү	DATE			
G(K) & J	All governors to arrange a meeting with their class or subject link before the November meeting	ALL	By 14 th November 2017			
G(L)	DT to complete joint Science report and send to Clerk	DT	As soon as possible			
Н	Date to be set for the Head's performance review	ALL/ AT	As soon as possible			
Н	All governors to attend either the Trust data training or the in-house training; AT to arrange a date	AT/ ALL	13 th November 2017/ When data dashboard released			
Н	Clerk to arrange NSPCC training for LT with the Trust; LT to complete	LP/LT	As soon as possible			
J	Clerk to invite one of the Trustees to give presentation at the next meeting	LP	By 14 th November 2017			
J	AT to finalise SDP; Clerk to add schedule of visit reports to next agenda	AT/ LP	By next meeting			
J	Clerk to update all documentation as required, including governor photos	LP	As soon as possible			
К	Clerk to add English policy to next agenda	LP	By next meeting			





DECISIONS

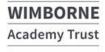
MINUTE	DECISION						
D	To appoint a parent governor in the absence of any candidates; to appoint a new co-opted governor to fill the vacancy left by this						
	xx						
	xx						
	xx						

REFERRALS

MINUTE	REFERRAL	BY	то
М	Please could meeting dates not be scheduled immediately after a holiday	LGB	Trustees
М	Do DSL's have to complete the NSPCC training, bearing in mind that they have already undertaken a more thorough training course, which has regular mandatory updates	LGB	Trustees
М	Will local governors still be known as 'governors' after the name change	LGB	Trustees
М	What is the term of office for the Chair of Trustees	LGB	Trustees

RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS





GOVERNOR DETAILS AND ATTENDENCE FOR CURRENT YEAR

NAME	DOA	TERM	26/09/17	14/11/17	20/02/17	12/06/17
Katie Ramsden	01/09/17	1 year	YES			
Chris Minns	10/12/15	4 years	YES			
David Torring	01/09/17	1 year	YES			
Juliet Gould	01/09/17	1 year	YES			
Leela Senior	26/09/17	4 year	YES			
Louise Twaits	26/09/17	1 year	YES			
Andrew Turrall (Head)	N/A	N/A	YES			
Helen Self	01/07/15	4 years	YES			
Debbie Bowring	30/03/17	4 years	YES			