



*Colehill First School is a Rights Respecting School. As such it is committed to upholding children's rights and promoting their responsibilities under the UN Convention for the Rights of the Child (UNCRC). The contents of this policy are fully in keeping with this commitment.*

## **ADMISSIONS POLICY**

### **September 2015**

In accordance with Dorset L.A.'s admission policy for schools the governors have agreed that: -

- A. The school's standard admission number is 30 pupils.
- B. Arrangements for admissions to Reception Class are addressed under the school's Part Time Attendance Policy (Appendix A)
- C. Where there are too few places available (see footnote 3) to satisfy all preferences places will be allocated according to the following priority order:-
  1. children who are looked after by a local authority (see footnote 1);
  2. children living within the school's catchment area and who will have a sibling(s) attending the school at the time of admission (see footnotes 2, 3 and 4);
  3. children living within the school's catchment area (see footnote 2);
  4. children living outside the school's catchment area who have a sibling(s) attending the school at the time of admission (see footnotes 3 and 4);
  5. children living outside the school's catchment area.
- D. Where there are too few places available to satisfy all preferences in any category above, the following priority order will apply:-
  1. children who have exceptional medical reasons for attending the preferred school. Applications would need to be supported by the clinical/medical officer's report which can demonstrate the reasons why the child must attend a preferred school rather than any other;
  2. children who were attending one of the preferred school's recognised maintained feeder schools during the previous year (see footnotes 5 & 6);
  3. all other children
- E. If too few places are available to satisfy preferences expressed within any of the priority order categories above, places will be allocated on the basis of the child's closeness to the preferred school (defined by straight line measurement using a Geographical Information based system which identifies the centre of the

building of the home address and the centre of the school building and calculates the distance between the two locations – see footnote 7).

- F. In the event that the LA is unable to distinguish between applications despite applying the priority categories above, lots will be drawn by an independent (of the LA) person to determine the final place(s).
- G. Arrangements for admissions during the school year, Colehill First School will apply the principles of the LA 'In Year Fair Access Policy'

### **Removal of Children from the School's Roll**

The school will notify Dorset Local Authority Admissions Officers without delay if any child is removed from the school roll because:

- they no longer live within reasonable distance of the school and have moved to a school closer to their new address;
- they are being 'home educated';
- they have been certified by the school medical officer as unlikely to be in a fit state of health to attend school;
- they have been permanently excluded.

The school will act without delay enabling the Local Authority to fulfil its role in monitoring children of compulsory school age who are missing education, follow up with any child who might be in danger of not receiving an education and who might be at risk of abuse or neglect.

**The school will also inform the local authority of any pupil who fails to attend school regularly, or has been absent without the school's permission for a continuous period of 10 school days or more, at such intervals as are agreed between the school and the local authority.**

### *Footnotes*

1. *The term "looked after" specifically relates to children with either a care order (full or interim) or who are accommodated under Section 22 of the Children Act 1989.*
2. *The school's catchment area is a geographical area defined by the authority following consultation with the governors of the school and neighbouring schools. Details are held by each school.*
3. *The term "sibling" means full brother or sister, stepbrother or sister, adoptive brother or sister and non-blood related children who live with married or cohabiting parents in the same household **and relates to all year groups provided by the school.***
4. *Where parents/guardians have children of multiple births (twins, triplets, etc) and the LA is unable to allocate all the children a place at the preferred school, the parents/guardians will be invited to decide which of the children should be allocated the available place(s).*
5. *For details of recognised maintained feeder schools parents are advised to refer to the School Admission website.*

6. *This category applies to statutory aged pupils only. It does not apply to children attending pre-schools, day nurseries and playgroups.*
7. *The use of the "straight line" measurement method applies to the allocation of places only. It will not be used to determine transport entitlement, where it is a legal requirement to measure by the nearest available walking route.*

**This policy has been reviewed in line with the 9 principles set out in the Single Equality Policy and an initial screening Equality Impact Assessment has been carried out.**

Signed.....

Position: Chairperson

Date of review:

Date of adoption –

Date for next review –